

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury, Wilts SN16 9BZ
Date: Wednesday 18 January 2012
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

There will be the opportunity to view a DVD about getting more involved in the democratic process, refreshments and networking opportunities from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions (<i>Pages 1 - 2</i>)</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 3 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 9 November 2011.</p>	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements</p> <p>The Chairman will provide any announcements.</p>	7.10 pm
<p>6. Partner Updates (<i>Pages 7 - 14</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a) Wiltshire Police b) Wiltshire Fire and Rescue Service (attached) c) NHS Wiltshire (attached) d) Malmesbury and the Villages Community Area Partnership (attached) e) Town and Parish Councils f) Youth representative g) Malmesbury Chamber of Commerce (attached). 	7.15 pm
<p>7. Cabinet Representative - Councillor Jane Scott OBE</p> <p>Councillor Jane Scott will provide an overview of her role as Leader of the Council.</p>	7.30 pm
<p>8. Having Your Say - Planning Applications</p> <p>In light of the current planning application by Sainsburys for a supermarket and the anticipated submission of a supermarket application by Waitrose, Brian Taylor, Area Development Manager, will give a short presentation about how to see planning applications, how to make comments about them and how any comments made are dealt with by Wiltshire Council.</p> <p><i>Please note this item will be for information only and the area board will not be discussing applications or making any decision</i></p>	7.40 pm

on the matter.

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| 9. | White Lion Park - Community Asset Transfer <i>(Pages 15 - 20)</i>

The area board is asked to consider the transfer of White Lion Park, Malmesbury to Malmesbury Town Council. | 7.50 pm |
| 10. | Reduced Night Lighting <i>(Pages 21 - 28)</i>

The area board is asked to consider proposals from St Paul Malmesbury Without Parish Council and Malmesbury Town Council for reduced night lighting. | 8.00 pm |
| 11. | Year of Celebrations in Wiltshire <i>(Pages 29 - 36)</i>

Linnet Tomes, Marketing Officer, will give a presentation about the 2012 year of celebrations in Wiltshire.

Councillor Toby Sturgis will then provide an update about the Queen's Diamond Jubilee celebrations. | 8.10 pm |
| 12. | Feedback on Workshop Regarding Area Board Workshop

Feedback will be provided on the workshop held at the previous meeting regarding the future improvement of Malmesbury Area Board. | 8.35 pm |
| 13. | Community Issues Update <i>(Pages 37 - 44)</i>

The Community Area Manager will provide a summary of current community issues and the area board will agree those to be closed and/or sent to the Community Area Transport Group (CATG).

The area board are invited to close 5 issues:

Issue 406 – Residents parking in Malmesbury has been devolved to the town council and will form part of their Neighbourhood Plan.

Issue 1809 – Repair to pathway in Oaksey is being considered for a Community Area Grant elsewhere on this agenda.

Issue 1915 – Gritting of Alexander Road, Malmesbury. This road will not be put on the precautionary route list, but will be treated as a 'Community Route', which means it will get gritted at times of snow fall and freezing rain.

Issues 1923 – parking issues in Poole Road, Malmesbury. Temporary signage is being trialled. If successful, residents will need to purchase signs as this is a private road. | 8.45 pm |

Issue 1509 – Gritting of Aubrey Rise, Leland Close, Powell Rise and Twynnoy Close, Malmesbury. These roads will not be put on the precautionary route list, but will be treated as ‘Community Routes’ and will be gritted at times of snow fall and freezing rain.

The area board is invited to refer 1 issue to the Malmesbury Community Area Transport Group (CATG).

14. **Area Board Funding** (*Pages 45 - 52*)

8.55 pm

Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received.

- a. All Saints Church, Oaksey – seeking £1,982 towards a new church path project.
- b. The King’s Day Nursery School – seeking £999 towards a base room for the children who attend the after school club at the nursery.
- c. Cotswold Water Park Trust – seeking £879 towards group workshops for young people to learn about night time wildlife at the Cotswold Water Park and to create willow lanterns to parade in a Spring Equinox project.

15. **Evaluation and Close**

9.05 pm

Future Meeting Dates

Wednesday, 7 March 2012

7.00 pm

Sherston Village Hall, High Street, Sherston SN16 0LQ

Wednesday, 9 May 2012

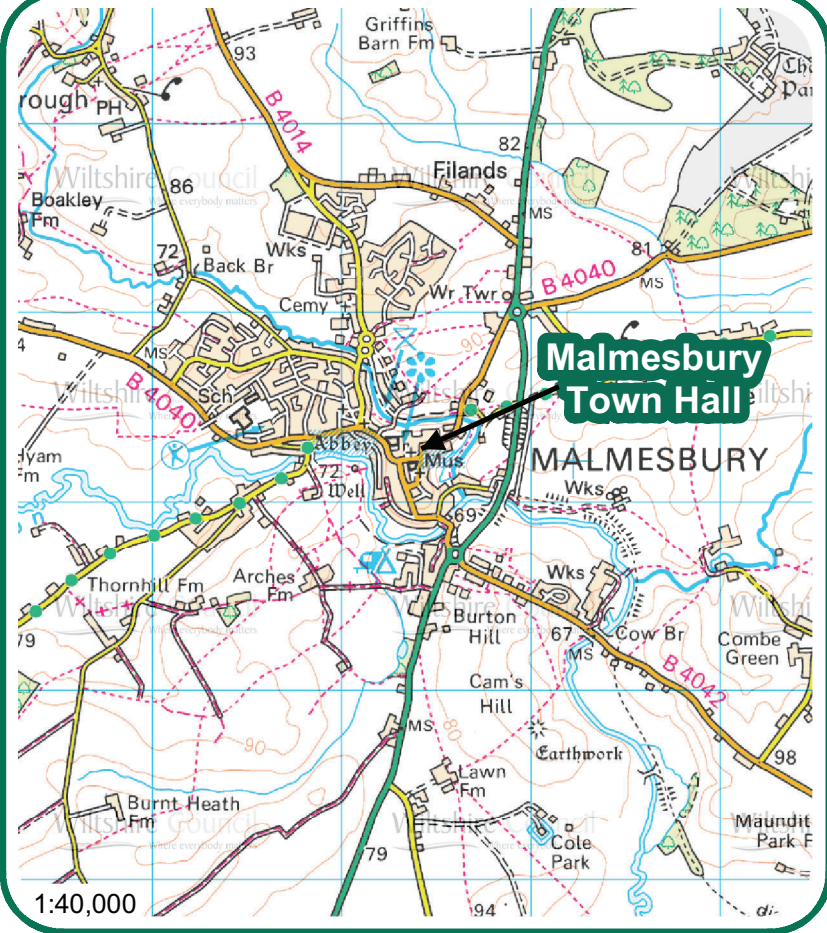
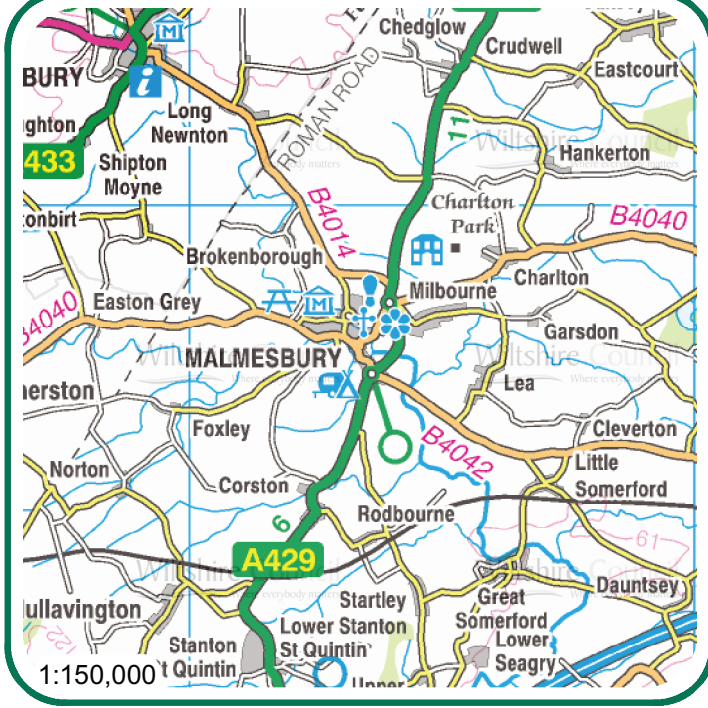
7.00 pm

Brinkworth Village Hall

Wednesday, 4 July 2012

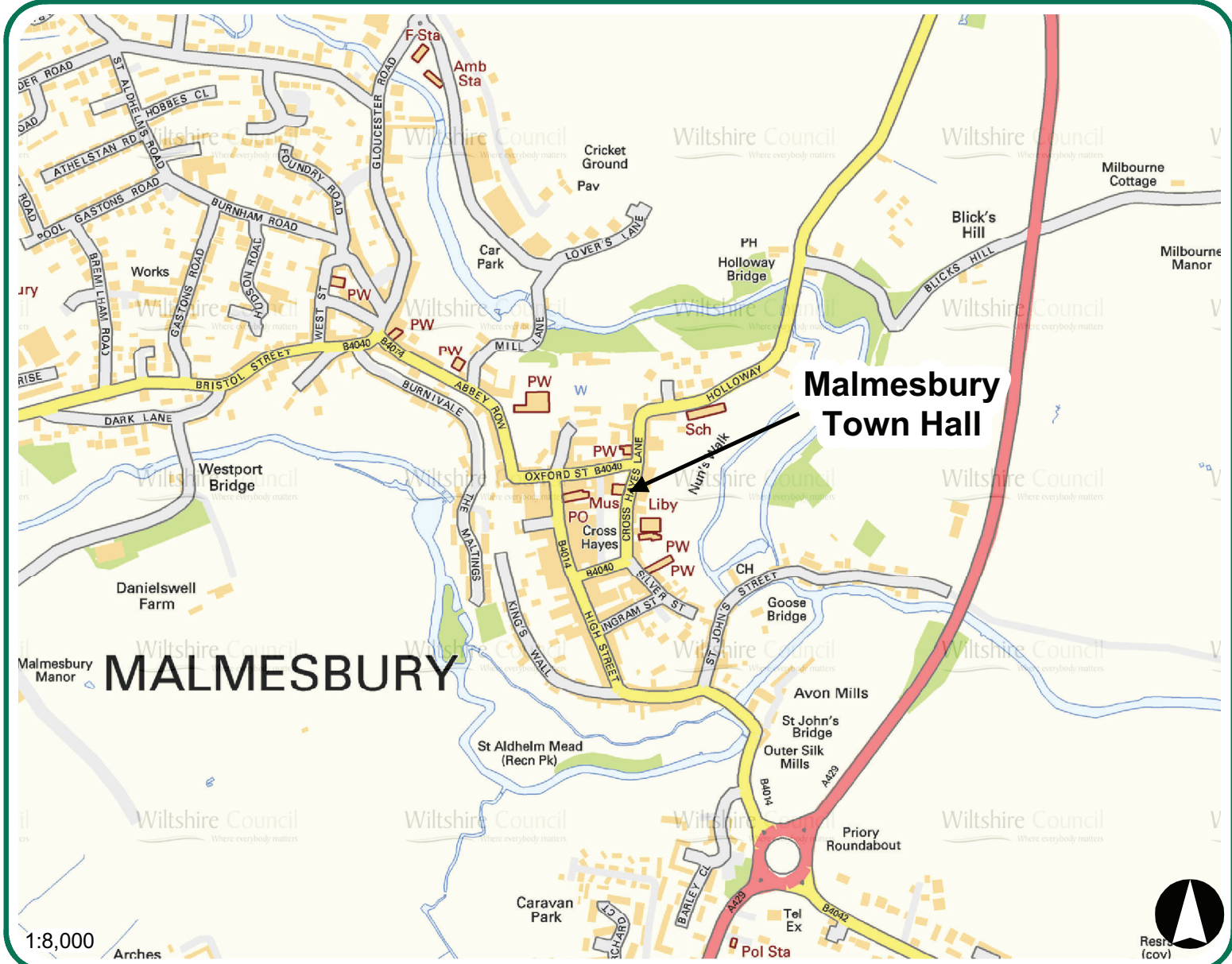
7.00 pm

Crudwell Village Hall



Malmesbury Town Hall
Cross Hayes
Malmesbury
Wiltshire
SN16 9BZ

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Sherston Village Hall, High Street, Sherston, SN16 0LH
Date: 9 November 2011
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer) Tel: 01249 706610/Email: alexa.smith@wiltshire.gov.uk, Tel: 01249 706610 or (e-mail) alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Wiltshire Assembly of Youth/UK Youth Parliament – Chloe Harris-Alba

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
Alexa Smith, Democratic Services Officer
Jacqui White, Service Director Shared Services & Customer Care

Town and Parish Councillors

Charlton Parish Council – Mark Wilkins
Crudwell Parish Council – Ian McKay*
Dauntsey Parish Council – Ellen Blacker*
Lea & Cleverton Parish Council – John Cull* and John Parmiter
Little Somerford Parish Council – Deborah Bourne and Tony Pooley*
Minety Parish Council – Graham Thorne*
Oaksey Parish Council – Robin Rogers*
Sherston Parish Council – Martin Rea*
St Paul Malmesbury Without Parish Council – Roger Lee*

Partners

Police – Sergeant Martin Alvis and Inspector Chris Martin

Fire – Mike Franklin
Malmesbury and the Villages Community Area Partnership – Mark Allen and Julie
Exton

Wiltshire and Gloucestershire Standard – Tina Robins

Total in attendance: 44

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone present to his home division and Sherston Village Hall. He introduced and thanked the support team for Malmesbury Area Board meetings; David Ashdown (Technical Support Officer), Barbara Gray (Events and Sponsorship Manager) and Linnet Tomes (Marketing Officer). The top table of Councillors and officers then introduced themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Paul Baker (Chamber of Commerce), Bill Blake (Malmesbury Town Council), Julia Bowen, Peter Campaigne (Norton and Foxley Parish Council), Terry Fraser (Crudwell Parish Council), Peter Gilchrist (Malmesbury and the Villages Community Area Partnership), Frances Goldstone (Malmesbury River Valleys Trust), Patrick Goldstone (Malmesbury Town Council), Sid Jevons (Malmesbury and the Villages Community Area Partnership), Terry Mockler (Hankerton Parish Council), Graham Morris (Sherston Parish Council), Bob Tallon (Brokenborough Parish Council), John Tremayne (Easton Grey Parish Council) and Jen Woodcock.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 7 September 2011 were approved and signed as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack. In addition, information was provided about Wiltshire's new 'Warm and Well' free home insulation scheme and a household survey.</p> <p>The new 'Warm and Well' scheme was open to all home owners and private tenants and enabled residents to improve the energy efficiency of their homes through installing loft and cavity wall insulation. To access the scheme, please freephone 0800 512012 or go to http://www.warmandwell.co.uk.</p> <p>Wiltshire Council and its partners were undertaking a large random survey to Wiltshire residents called 'What matters to you' in order to understand local people's priorities and needs. The survey was going to 20,000 Wiltshire households and many residents could expect to receive or have received surveys through their doors or via email. Surveys were also available to take away at the meeting, through reception in main offices, leisure centres and</p>

	<p>libraries and online. This was the preferred method of completion as it did not cost Wiltshire Council and saved postage charges: www.wiltshire.gov.uk/whatmatterstoyou.</p>
6.	<p><u>Partner Updates</u></p> <p>The Chairman noted the written updates from partners included in the agenda pack.</p> <p>a. Inspector Chris Martin added to the written update that theft of natural stone was an ongoing issue. The mushroom shaped stones were a particular target and he advised to mark your stones to distinguish them if you have them. It was confirmed that Wiltshire is the safest county in England and violent crime had fallen by 20% in the last year. The Chairman requested police presence at Easton Grey in order to monitor speeding traffic.</p> <p><u>Decision</u> Wiltshire Police would monitor speeding traffic at Easton Grey at the T junction next to Forlorn Bridge on the road to Chippenham.</p> <p>b. Mike Franklin from Wiltshire Fire and Rescue Service added to the written update that the fire service were working closely with Wiltshire Council to deliver the 'Warm and Well' scheme and home safety checks. He cautioned people to be very careful when using candles at home and for those with open fires, solid fuels or wood burning stoves to make arrangements for chimneys and flues to be cleaned.</p> <p>c. The written update from NHS Wiltshire was noted.</p> <p>d. The written update from Malmesbury and the Villages Community Area Partnership was noted. The Malmesbury area community hub project was doing well. The hub was now a charitable company limited by guarantee. Regular meetings were being held and a presentation to partner organisations was scheduled. The walks group had gained a lot of local support and the group were grateful for a recent grant from Malmesbury Carnival Committee of £1,000 towards the costs of launching various walks in Malmesbury and the surrounding area. The first of these was the White Walls Walk from Malmesbury to Luckington. Funding was being sourced for certain aspects of this walk, such as interpretation boards and booklet printing. The Partnership were also continuing to coordinate the reduced street lighting project with local councils.</p> <p>e. Sherston Parish Council were pleased to report that their new Post Office and shop would be open from 26 November 2011 in the former village school.</p> <p>An enquiry was made about the best mechanism for parish councils to</p>

buy bark in bulk for playground areas and the like.

Decision

Malmesbury and the Villages Community Area Partnership would follow up the enquiry regarding parish councils working together to purchase bark.

- f. Chloe Harris-Alba reported as youth representative that she had attended the House of Commons on behalf of the UK Youth Parliament to debate child poverty, transport, tuition fees and employment. She announced that £6,000 had been made available to young people aged between 8 and 19 years old in the Malmesbury area for projects which involved the wider community. Bids for funding could be up to £2,000 and the deadline for applications was 13 January 2012. Members of the public would again vote as to the project they favoured at the Area Board meeting in March. Please contact Miranda Gilmour, on 01672 515742 or miranda.gilmour@wiltshire.gov.uk if you have any enquiries or would like help with making an application.

- g. The written update from Malmesbury Chamber of Commerce was noted.

7.

Evaluation of Area Board Funded Projects

Presentations were given by the groups of young people who had received funding at the participative budgeting event in May 2011.

Malmesbury Bridging Project Group had been awarded £1,009 for a group of local 13-19 year olds with disabilities or special needs to visit Oakwood theme park in July 2011. The group showed photos of their visit and explained they had enjoyed the new experiences, their confidence had increased and their communication skills had been improved.

A Young People's Film Project Group had been awarded £1,500 to run and promote film nights for 13-19 year olds. Forty people had attended the first showing of Planet of the Apes. The group of young people were working to improve publicity for a Christmas film showing.

Sherston Craft Group had been awarded £620 for a visit and transport to Gifford's Circus in December. They had had an excellent time and brought along examples of their craft work inspired by the visit. This included needlework, puppets and paintings. All work had been displayed at Sherston Art Festival, at which some members of the group were awarded prizes for their efforts.

Somewhere In Between, a local Christian Union, had been awarded £1,236 for group members to attend lessons at a snowboard and ski centre and complete a recreational certificate. They had produced a DVD of their visit and invited Area Board members to a special showing. The group thanked the Area Board and the volunteers involved for their trip.

	<p>A Malmesbury skating group had been awarded £713 for a trip to Truro Plaza with adult accompaniment to camp and take part in a different skating experience. Photographs of the visit and a DVD about the group's experience were available to view on YouTube and would be brought to the next Area Board meeting.</p>
8.	<p><u>Malmesbury Area Board Review and Workshop</u></p> <p>The meeting received feedback from the recent survey of Area Boards. Overall, respondents from Malmesbury were satisfied with the Area Board. The meetings were considered as accessible to all, useful and informative and the process of solving local issues was rated highly. However, there remained a few areas for the Area Board to improve, in particular consultation with parish councils and consideration of the needs of vulnerable and disadvantaged people.</p> <p>Those at the meeting were then asked to take part in a workshop to provide ideas for the future improvement of Malmesbury Area Board. The meeting was split into five smaller groups who looked at the issues and came up with ideas for changes, as below:</p> <ul style="list-style-type: none"> • How we should consult with parish councils about issues referred to the area board – the area board should report an issue when it was received to the parish council concerned in order to give them a chance to address it in the first instance. • How we should increase your opportunity to have your say – venues should be easily accessible and meetings could alternate between having a town and a village focus. • Topics on the area board agenda – should have more parish council input. • Issues the area board should consult with the community widely for – speeding in small villages. A presentation on the community speed watch scheme would be useful. • Further powers the area board should have – an increased highways budget. • How we could improve publicity/information about the area board meetings – increased email contacts. • Additional information on the Malmesbury Area Board website – the website ought to stand alone and function more as a community network. • How Wiltshire councillors could become more involved in resolving issues – the experiences of the group had all been very positive already. • How should the area board consider the needs of vulnerable and disadvantaged people – first identify their needs by speaking to relevant people and organisations. <p>The responses to the workshop would be looked into further and brought back to the January Area Board meeting.</p>

9.	<p><u>Community Area Grants Scheme</u></p> <p>Consideration was given to the one application made to the Community Area Grants Scheme.</p> <p><u>Decision</u> Lea Community with Lea Baby and Toddler Group were awarded £4,653 towards imaginative play equipment suitable for 3-7 year olds, conditional on the balance of funding being in place.</p> <p><u>Reason</u> <i>The application meets the 2011/12 grant criteria and it would help to improve community facilities.</i></p>
10.	<p><u>Community Issues Update</u></p> <p>The Area Board were asked by the Community Area Manager to agree those community issues to be closed and/or sent to the Community Area Transport Group.</p> <p><u>Decision</u> The Area Board would close the following issues:</p> <p>Issue 1493 - a highways issue concerning Abbey Road, Malmesbury - should be resolved following resurfacing works.</p> <p>Issue 1613 - pedestrian safety in Sherston - was being addressed by the Community Area Transport Group.</p> <p>Issue 1835 - concerning HGV on minor roads in the Dauntsey area - had been raised with the haulier and a compromise reached.</p> <p>Issue 1974 - community payback request from Sherston Village Hall - had been referred to the community payback team.</p> <p><u>Decision</u> The Area Board would refer eight issues to the Malmesbury Community Area Transport Group, as per the report included in the agenda pack (Issues 1608, 1624, 1809, 1863, 1893, 1948, 1955 and 1509).</p>
11.	<p><u>Community Area Transport Group Update</u></p> <p>Councillor Killane noted the town centre now had an excellent road surface with improved speed bumps, as discussed at the Area Board. He thanked Adrian Hampton, Head of Local Highways and Streetscene, and his team for their hard work.</p> <p>The Area Board were then invited to close six schemes that had been considered by the group.</p>

	<p><u>Decision</u> The Area Board would close the following issues:</p> <p>The kerb and footway at Swann Close, Crudwell (1) had been completed.</p> <p>Traffic calming/footway at Tetbury Lane, Crudwell (2 & 3) had been completed.</p> <p>Improvements to the A429 zebra crossing near the Primary Health Care Centre, Malmesbury (19) had been completed.</p> <p>Traffic calming at Park Road, Malmesbury (17) - options had been considered, but this issue was not a priority for the Community Area Transport Group. The local school may want to consider the issue when developing their travel plan.</p> <p>The purchase of land to accommodate a footpath was not cost effective to provide a footway to enable access to the road into Lea village from The Crescent, B4042 (28).</p> <p>Church Path, Oaksey (32) – the issue was not appropriate for the Community Area Transport Group.</p> <p>The Area Board were then invited to fund one other project, between The Green, from opposite Olivemead Lane, to Sedgemoor, Dauntsey, to enhance pedestrian safety (21). It was confirmed the parish council were supportive of the project.</p> <p><u>Decision</u> Malmesbury Area Board would allocate £1,058 to complete a scheme to enhance pedestrian safety between The Green and Sedgemoor in Dauntsey.</p>
12.	<p><u>Malmesbury and the Villages Community Area Partnership (MVCAP) Claim for Core Funding (2nd Tranche) 2011/2012</u></p> <p>Malmesbury and the Villages Community Area Partnership reported they had made good progress against their annual work plan and sought Malmesbury Area Board’s approval to the release of their second tranche of funding.</p> <p><u>Decision</u> Malmesbury Area Board would release the second and final tranche of core funding, £4,059, to Malmesbury and the Villages Community Area Partnership covering the financial year 2011/12.</p>
13.	<p><u>Evaluation and Close</u></p> <p>A question was raised about 20 mph speed limits after hearing about the</p>

success of a pilot scheme in Somerset. A Malmesbury group had been established as part of the national '20's Plenty for Us' scheme.

Councillor Sturgis pointed out that the outcome of the schemes was complicated and in some cases the schemes had led to more accidents taking place outside the limit.

Decision

Martin Rose, Principal Highway Engineer, would provide information about 20 mph speed limit schemes at the next Area Board meeting.

The Chairman thanked everyone who was able to attend the meeting.



Malmesbury Area Board Report

This report is for the period 011211- 301211

Activities:

FIRES	
Accidental Fires attended	6
Deliberate Fires attended	0
Total Fires	6
No of Co-responding calls(for ambulance service)	0
No of Road Traffic Collisions attended	1
No of fire related deaths or injuries	NIL
No of Home Fire Safety visits	7

FREE HOME FIRE SAFETY VISITS:

We offer to carry out free Home Fire Safety visits and supply and fit free smoke alarms to any of the following members of our community:

- Over 65;
- Households with children under 5;
- Residents with life limiting mental or physical conditions;
- Households where adults have never worked;
- Those who live in caravans, boats or mobile homes;
- Thatched properties

Simply telephone 0800 389 7849 to book your free Home Fire Safety visit

For further information on home fire safety, visit www.wiltshire.gov.uk

Michael R Franklin

Partnerships & Community Engagement Manager

January 2012

NHS Wiltshire Update– December 2011

1. Free NHS Health Checks

Everyone between the ages of 40 and 74 will be invited for a NHS health check once every five years.

The check will take about 20 minutes and individuals will be asked some simple questions, for example about family history, diet and medication currently being taken. Height, weight, age, blood pressure, sex and ethnicity will be recorded and individuals will also have a simple blood test to check cholesterol levels.

This information will assist in highlighting whether someone is at risk of a heart attack, stroke, kidney disease or diabetes.

Individuals will be taken through their results and discussion will take place, if necessary, on support needed to reduce risks and improve and maintain a healthy lifestyle.

2. New campaign launched to raise awareness of illegal tobacco

A campaign has been launched to raise awareness of the dangers of illegal tobacco and the associated crime it brings into communities across the South West.

The campaign is part of the South of England Tackling Illegal Tobacco for Better Health programme, which is a joint initiative between Smokefree South West, HM Revenue & Customs (HMRC), Trading Standards departments, Police forces and other enforcement and community safety partners.

Illegal tobacco brings increased harm into some of our poorest areas and as no taxes or duty are paid on the tobacco it is offered to children at pocket money prices, making it easier for them to become addicted to smoking.

Figures from a survey undertaken by NEMS Market Research shows:

- Three in five agree that illegal tobacco is a danger to kids
- Nearly four in five think that it brings crime into the community
- Over two thirds who buy illegal tobacco do so from friends, family or colleagues

As part of this awareness, NHS Wiltshire is promoting its Stop Smoking Service in newspapers from January 2012. Stopping smoking provides significant benefits, as the risk from most smoked related illnesses decrease after quitting.

NHS Wiltshire Stop Smoking Service offers free support and advice. Medication is available on prescription and is free for those who do not pay prescription charges. The service provides support in over 100 venues across Wiltshire including GP surgeries, pharmacies and walk-in clinics.

3. Breastfeeding Peer Supporters Training

Volunteers, who passed their breastfeeding training course, supported by NHS Wiltshire are now based at Children's centre in the South West of Wiltshire.

Having trained breastfeeding peer supporters offer new mums advice and support in breastfeeding. Peer supporters play a key role in NHS Wiltshire's strategy to promote and sustain breastfeeding in the county.

Areas are being identified, where breastfeeding rates amongst young mothers is traditionally lower than average, and to encourage breastfeeding further training has been arranged to provide more breastfeeding peer supporters.

Update From: Malmesbury Villages Community Area Partnership. (MVCAP) - Date of Area Board Meeting: 18th January 2012

Headlines

Community Safety - The next Forum will take place on Tuesday 10th January 2012 at 7.30pm at Malmesbury Town Hall. All welcome.

Steering Group Meetings - The next meeting of the Group is 11th January 2012 and will continue to meet regularly. A calendar of meetings is to be decided on the 11th.

MVCAP Times - Is continuing to be a success and its distribution has grown.

MVCAP will where possible provide assistance to other groups with existing community projects as well as to groups and individuals with ideas for new projects.

Project Reports

Malmesbury Area Community Hub (MACH): MACH is up and running. It is building relationships with partner organisations, developing a business plan, and starting to investigate the options for premises in the centre of Malmesbury. We are continuing to seek public opinion regarding the MACH project and, as part of this, Westlea Housing has very generously offered to survey a large number of its residents. In addition, MACH survey forms will be available at Area Board meetings, so please fill one in and drop it in the box at the MVCAP display.

MACH's first Newsletter has been circulated and it has its own internet domain and email address: www.malmesburyhub.org.uk info@malmesburyhub.org.uk - or you can phone 01666 390110.

Walks group: This project has gained significant local support. One of its aims is to launch various walks in Malmesbury and the surrounding area. The first of these is White Walls Walk from Malmesbury to Luckington. Funding is currently being sourced and with some early success. The next meeting of the Group is the 16th January 2012 at 7.30pm in Malmesbury Town Hall. This will include information on all the archaeological and historical buildings along the Malmesbury to Luckington walk.

Malmesbury Community Area Transport (M-CAT) - 5 fully trained drivers have now been appointed to this project. The aim is to bring people in from the villages to the Malmesbury cinema and other local events. The team will be meeting on the 16th January to decide on their first service.

Reduced Street Lighting report. MVCAP has again been working with local councils on this scheme. We will be presenting the results at this Area Board meeting. St. Paul Without Malmesbury Parish Council and Malmesbury Town Council have proposed about 150 lights in total for conversion. .

Supporting other organizations - MVCAP has identified four volunteers to join the Malmesbury Community Cinema project and has offered assistance and advice for communications and online ticketing.

Other projects are continuing.

If anyone would be interested in becoming involved in any of the above projects we are always looking for volunteers. We have opportunities for regular roles and for people who only want to volunteer occasionally. If interested, phone 01666 390110. web: www.mvcap.org.uk

Future Events/Dates for the Diary:

Future dates of Steering Group meetings to be confirmed.

The next Community Safety Forum will take place on Tuesday 10th January 2012 at 7.30pm at Malmesbury Town Hall. A Community Showcase Event is to be arranged. Date and venue to be agreed.

A handwritten signature in black ink, appearing to read 'Sue Webb', with a small flourish at the end.

Sue Webb

Co-coordinator/Administrator for M&VCAP - Dated 4th January 2012

Update for Malmesbury Area Board

Update From: Malmesbury & District Chamber of Commerce

Date of Area Board Meeting:

18th January 2012

Headlines/Key Issues:

- Consultation has been undertaken with both potential supermarket applications. Chambers views submitted to both. Chamber is attending the Neighbourhood Forum and 106 Working party meetings.
- Chamber will fight for a HIGH ST REGENERATION FUND from the 106 agreements, to assist the businesses of the High Street and defray impact of supermarkets (should they gain planning approval).
- Chamber will look to get as much support as possible from the new Local Enterprise Partnerships.

Projects:

- Plans to hold a 'Home Improvement Show' have been postponed due to lack of manpower.
- Healthy Living Week 26-31 March I progressing well.
- B2B event (22/5) is being planned.
- Think Local Buy Local initiative is looking good.

Future Events/Dates for the Diary:

- 15/5 - Wessex Association of Chambers has arranged for a Bank of England representative to attend a chamber meeting.
- Other as per projects.

Signed: Paul Baker, Chairman

Dated: 4 January 2012

WILTSHIRE COUNCIL

**MALMESBURY AREA BOARD
18 JANUARY 2012**

COMMUNITY ASSET TRANSFER

White Lion Park, Malmesbury

Executive Summary

This report deals with the transfer of White Lion Park, Malmesbury to Malmesbury Town Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider a transfer of White Lion Park, Malmesbury to Malmesbury Town Council.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer.

Miranda Gilmour
Malmesbury Community Area Manager

WILTSHIRE COUNCIL

**MALMESBURY AREA BOARD
18 JANUARY 2012**

COMMUNITY ASSET TRANSFER

White Lion Park, Malmesbury

Purpose of Report

1. The Area Board is asked to consider the transfer of White Lion Park, Malmesbury (see plan attached at Appendix 1).

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The proposal before the Area Board

6. There is a proposal to dedicate White Lion Park as a Queen Elizabeth II field. If adopted, this will place the field in a charitable trust. In order to avoid potential complication when the lease to Malmesbury Town Council becomes due for renewal, it was prudent to give Malmesbury Town Council the opportunity to consider whether to take a transfer of the freehold interest in the land prior to the dedication. The most appropriate basis for such a transfer would be on the terms set out in Wiltshire Council's community asset transfer policy.

7. The proposal meets the requirements for consideration by the Area Board.
8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Cllr Killane, the local member, has been appraised.

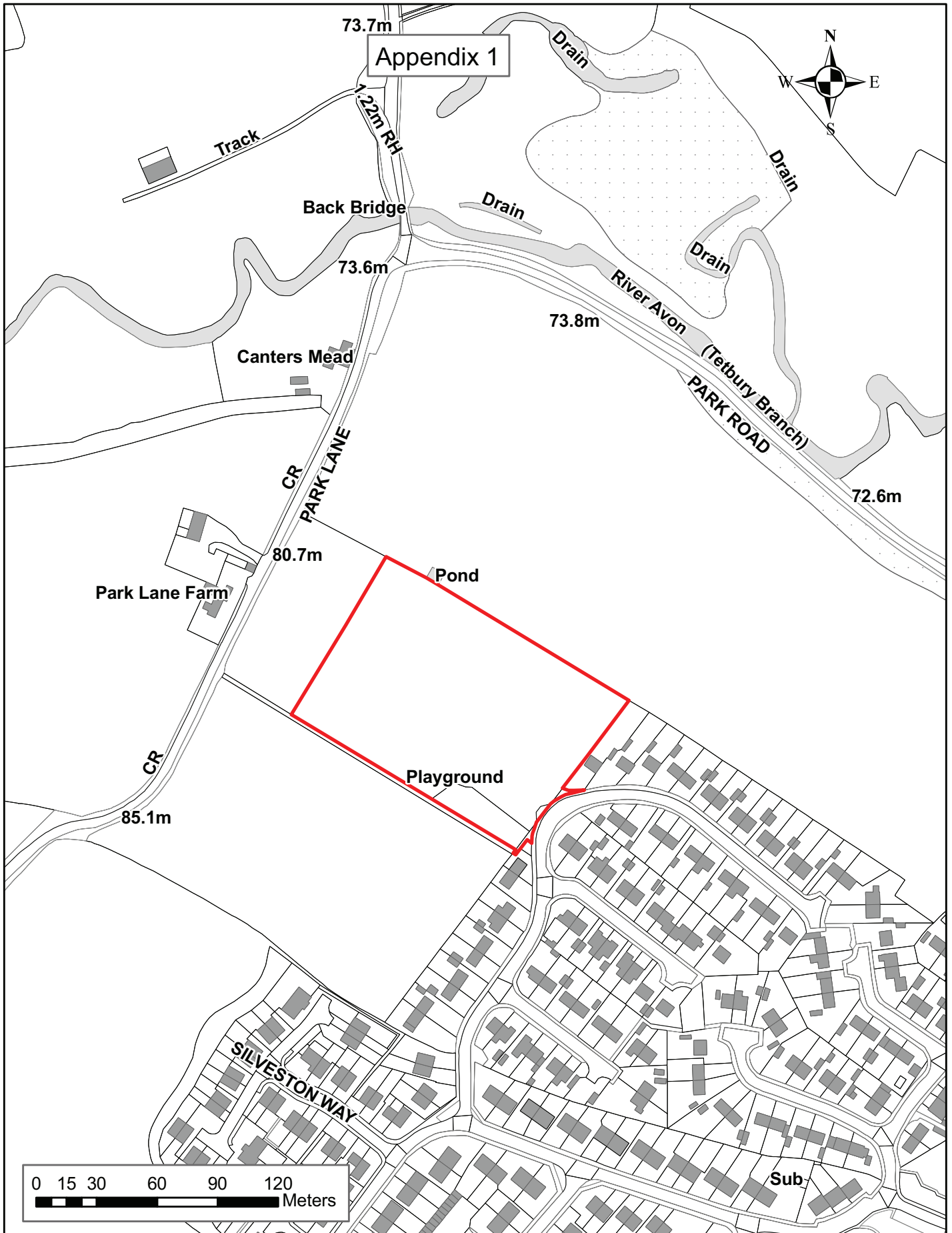
The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 Malmesbury Town Council holds the land on a lease for 40 years from 1st April 1998.
 - 9.2 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.3 As the property has been used for public open space purposes the disposal of the freehold interest will have to be advertised in the local paper for two consecutive weeks.
 - 9.4 The land has no value other than as amenity land and Malmesbury Town Council has maintained it in accordance with the lease terms. Therefore, there are no financial implications.

Recommendation

10. To approve the transfer.

Miranda Gilmour
Malmesbury Community Area Manager



Title: **Malmesbury White Lion Park**

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Ordnance Survey 100049050

Date: January 2012

Scale: 1:2500

Dr Carlton Brand BA MSc EngD
Corporate Director
Telephone 0300 456 0100

Wiltshire Council
Where everybody matters

Reduced street lighting in the Malmesbury & Villages Area

Proposed schemes to convert selected street lights to part-night lighting

2011-12



A Malmesbury and the Villages
Community Area Partnership Initiative

Reduced Street Lighting Project - Malmesbury Area - 2012

1. Introduction

In July 2010 at the Wiltshire Council *Malmesbury Area Board* meeting Councillor Sturgis gave a short presentation on a scheme to reduce unnecessary street lighting in Wiltshire. MVCAP established a team to run this project and a report identifying lights for conversion was presented to the Area Board meeting in January 2011. In July 2011, following confirmation from Wiltshire Council that funding for conversion of more lights was available, the MVCAP team again coordinated the process.

2. Executive Summary

- MVCAP contacted all local councils with streetlights to ask if they were interested in participating.
- 2 councils (St. Paul Malmesbury Without Parish Council and Malmesbury Town Council) identified lights for conversion.
- Both councils have given those affected the chance to express their opinions.
- Both councils have formally agreed the proposed schemes.
- Malmesbury Town Council is recommending 15 lights for conversion.
- St. Paul Malmesbury Without Parish Council are recommending about 80 lights for conversion.

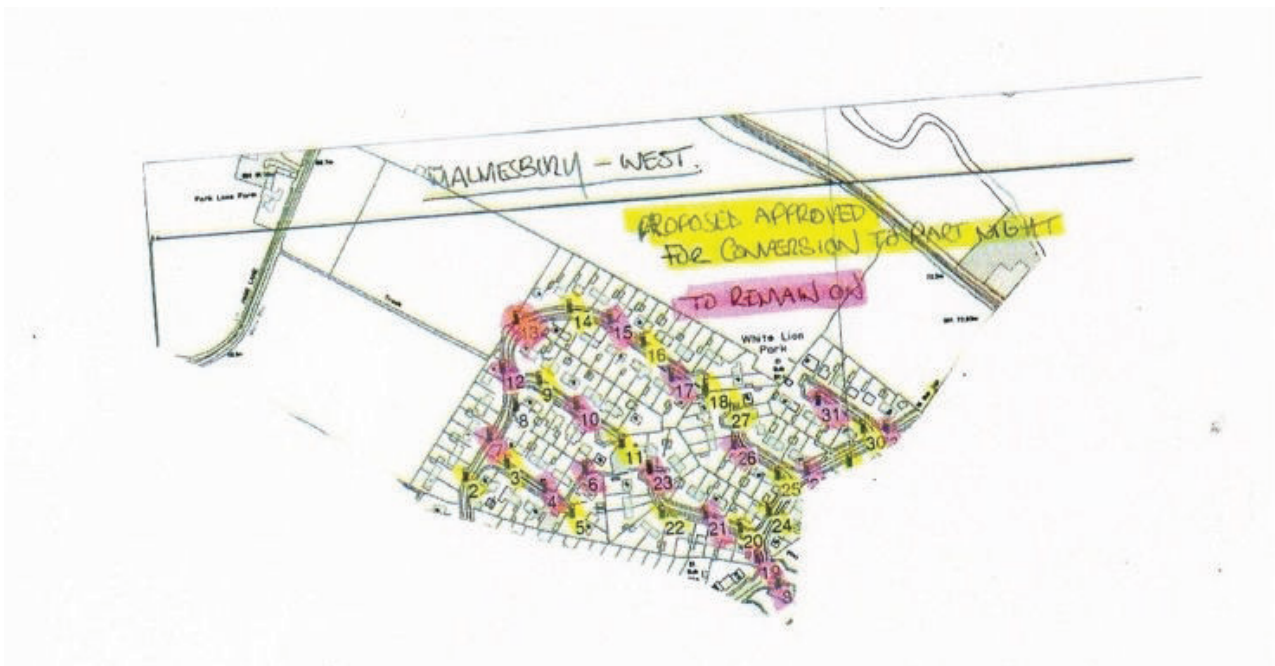
Reduced Street Lighting Project - Malmesbury Area - 2012

3. Proposed lights for conversion

3.1 Malmesbury Town Council

The following map shows those lights proposed for conversion, assessed and approved by Wiltshire Council's *Highway Network Improvements Group*. All these lights are on the White Lion Park estate on the West side of Malmesbury.

The Town Council consulted with the community through a letter describing the planned scheme and asking for opinions. These were delivered to the houses in the area affected. Following this consultation the Town Council are recommending the conversion of all the approved lights. However they would like to add the caveat that lights illuminating the pedestrian alleyways linking the "spurs" or closes on the estate and the two lights behind Basevi Close along the narrow entry should not be converted.

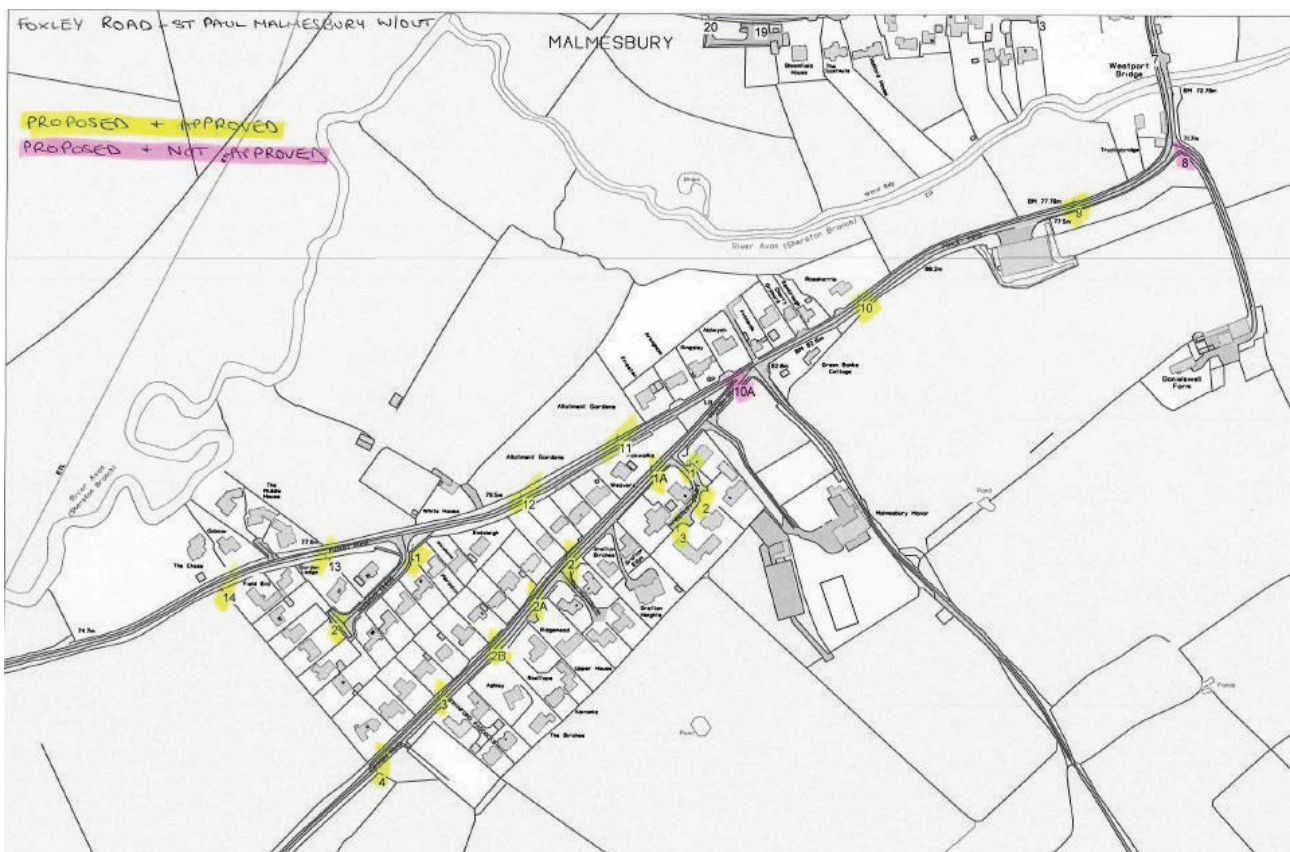


Reduced Street Lighting Project - Malmesbury Area - 2012

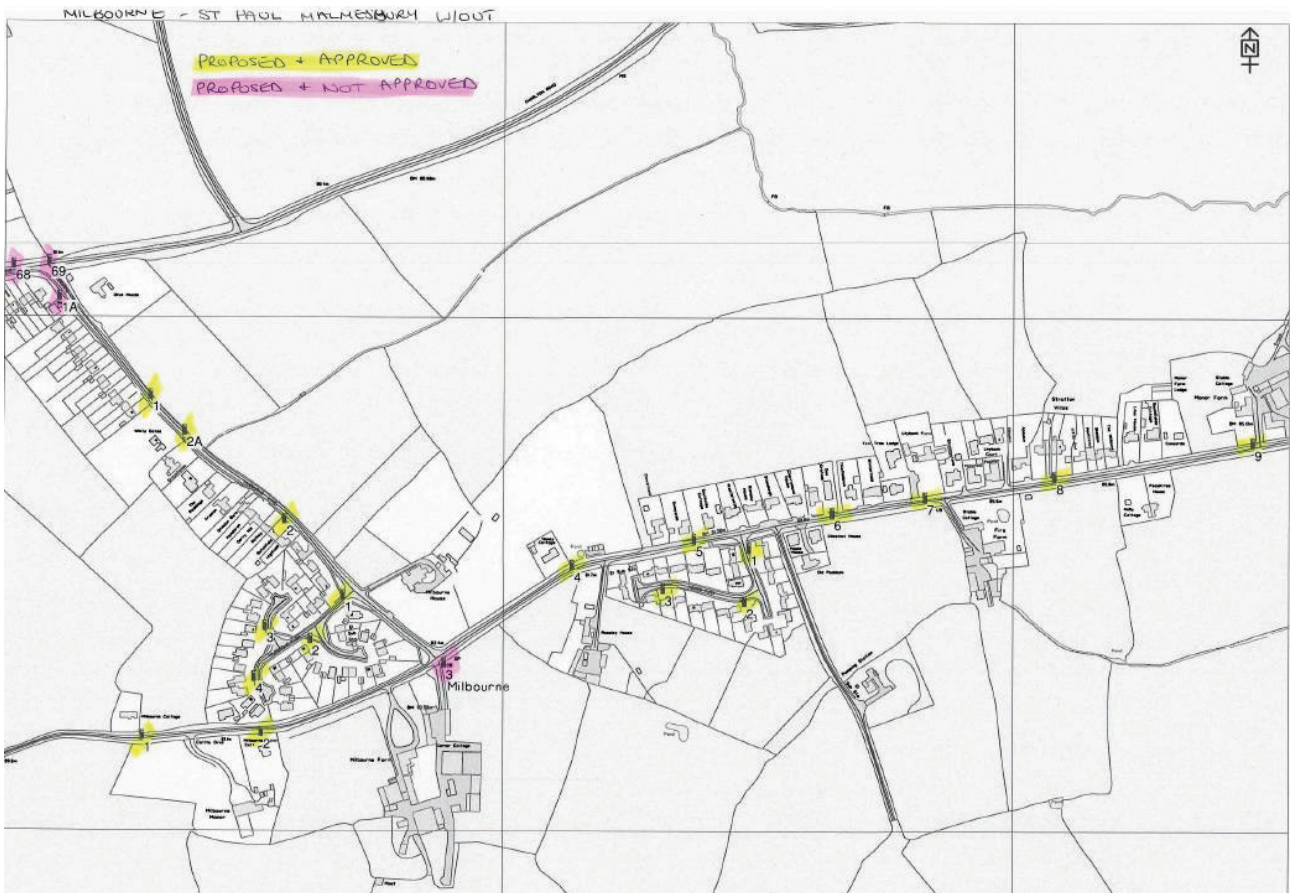
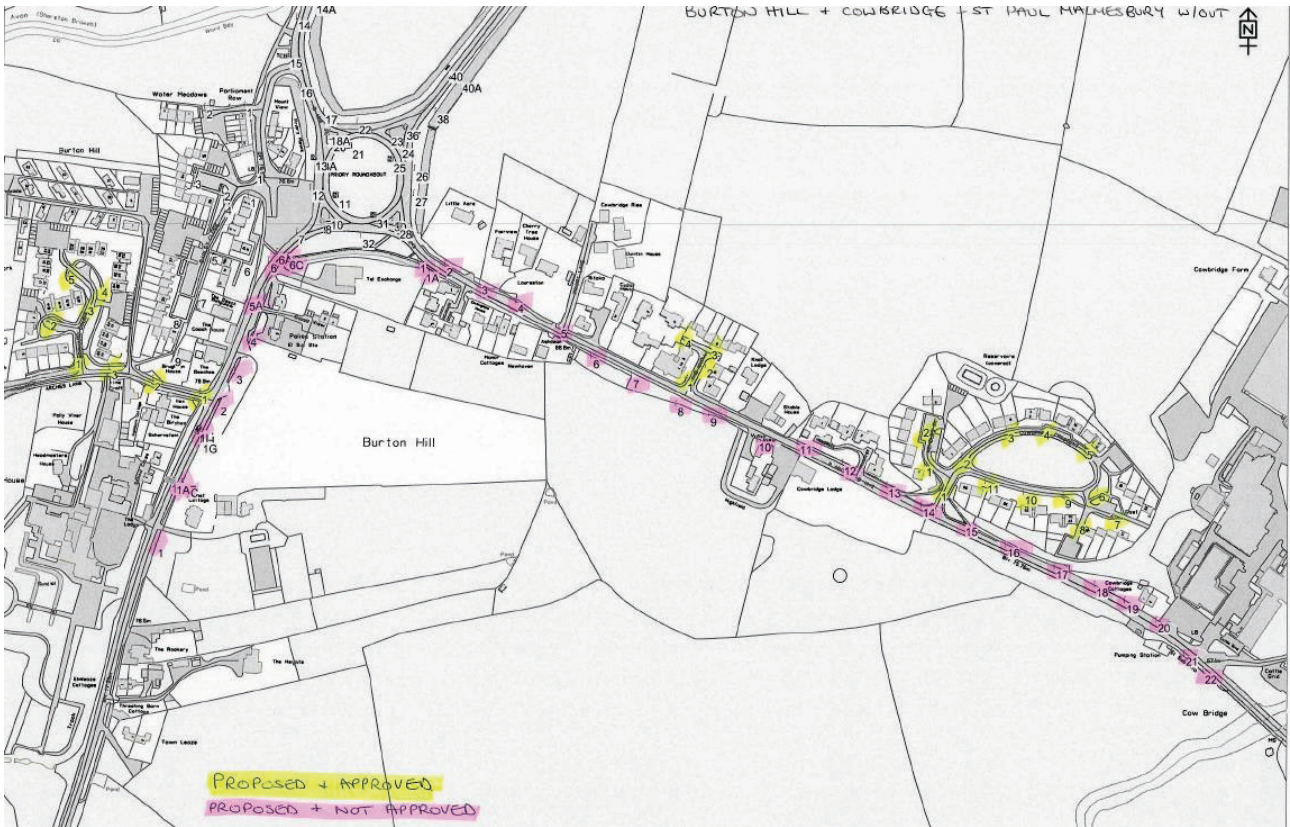
3.2 St Paul Malmesbury Without Parish Council

The Parish Council requested that all lights in their area be considered for conversion. They consulted with the community by circulating details of the planned scheme to every household and asking for opinions. Following this consultation the Parish Council are recommending the conversion of all suitable lights. The following maps show lights initially proposed for conversion, assessed and approved by Wiltshire Council's *Highway Network Improvements Group*.

The Parish Council would however like to point out that there were problems obtaining assessed lighting maps for the whole parish, in particular the roads around Parliament Row. This is now being addressed. The Parish Council have requested that all appropriate lights in these areas are also converted.



Reduced Street Lighting Project - Malmesbury Area - 2012



Reduced Street Lighting Project - Malmesbury Area - 2012



Reduced Street Lighting Project - Malmesbury Area - 2012



WILTSHIRE COUNCIL

ITEM X

xxxx AREA BOARD
(Date of Meeting)

HER MAJESTY THE QUEEN'S DIAMOND JUBILEE

WILTSHIRE CELEBRATION EVENT

1. Purpose of the Report

- 1.1. To provide the Area Board with an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire.

2. Background

- 2.1. Lord-Lieutenants across the country have been asked to organise an event in their County to enable citizens – young and old – to be able to come together to celebrate Her Majesty The Queen's Diamond Jubilee in 2012. The Lord-Lieutenant of Wiltshire, Mr. John Bush, wrote to the Chairmen of all Wiltshire Area Boards last August to invite them to participate in the unique event he was planning to organise in Salisbury Cathedral and Close focussed around the Magna Carta. He felt that the Magna Carta would provide a good focus for the celebration, as it linked to the history of the English democratic monarchy.
- 2.2. The Chairs of Area Boards in Wiltshire met in September 2011 and indicated their full support for this event in Wiltshire.

3. Main Considerations

- 3.1. A press release has been issued from Buckingham Palace announcing the dates of the Diamond Jubilee Tour in 2012. Her Majesty The Queen, accompanied by His Royal Highness The Duke of Edinburgh, and supported by other members of the Royal Family, will be travelling as widely as possible across the whole country. The visit to the South West region will be held over the 1st and 2nd May. The Lord-Lieutenant is hopeful that the Wiltshire event will attract the attendance of a senior member of the Royal Family but he is awaiting confirmation that Wiltshire will be included within the South West visit.
- 3.2. It is intended that the Wiltshire event will therefore be held on either the 1st or 2nd May in the Salisbury Cathedral and Close. It is hoped to have a confirmed date by the end of January.

- 3.3. Irrespective of the decision as to whether the Wiltshire event will feature in the South West tour, the event will still go ahead to mark Her Majesty The Queen's Diamond Jubilee in the County. It is therefore important to progress arrangements. As previously indicated in the Lord Lieutenant's letter, it is intended that each Area Board would have a jousting tent in the Cathedral Close in which they can 'showcase' their history and provide examples of community initiatives which makes their area unique.
- 3.4. To assist in the organisation of this Wiltshire event, the following is being put in place:
- i. 'Jousting style' tents will be sourced collectively through the Lieutenancy Office to obtain a competitive price. These will be erected in time to enable items to be exhibited within the tent prior to the date chosen for the event. The document at Appendix A provides details of the estimated size and cost of tents which can be made available. If the Area Board wished to identify a particular tent which would suit their needs, it would be helpful if this could be notified to the Lieutenancy Office. Alternatively, if it was judged more practical, neighbouring Area Boards might wish to consider joining together rather than having separate tents. The wide range of tent sizes provides this flexibility. It is hoped that by providing an estimation of cost it will be helpful in enabling the Area Board to consider seeking some form of sponsorship towards the cost. An application has been made to the Community Covenant Grant Scheme for a grant to assist with the cost of staging this event.
 - ii. Items to be displayed inside the tent will be at the discretion of each Area Board, but should include items to celebrate Wiltshire's history and all that is good in their area of the County today through the work of local citizens.
 - iii. In addition to Area Boards, it is intended that voluntary organisations, the judiciary and others will also have jousting tents to enable them to showcase their contribution to the life of Wiltshire.
 - iv. An event manager is to be appointed in January. Appropriate contact details will be provided to Area Board Chairmen as soon as possible.
 - v. An electricity supply will be made available to tents. It would be helpful if precise requirements could be notified to the Lieutenancy Office as soon as they are known so that these can be included within overall requirements.
 - vi. It is hoped that in addition to the tents, there will be a medieval theme created in the Close through the addition of individuals in period costume, musical contributions, etc. These elements will be provided through a professional company. Information is currently being compiled around this aspect of the event.

- vii. It is intended that Armed Services personnel will also be involved in the event, including some form of display.
- viii. Inside the Cathedral, there will be groups of children undertaking practical work around elements of the Magna Carta, as well as some musical contributions from young musicians.
- ix. Security and safety aspects around the event are currently under discussion, including appropriate car parking arrangements.

4. Implications

4.1. Environmental Impact of the Proposals

There is no environmental impact around the event as arrangements will be agreed within set requirements by Cathedral staff.

4.2. Financial Implications

There will be financial implications for staging such a large scale event. An application has been made to the Community Covenant Grant Scheme to assist with these financial costs. A decision will be received in March and Area Board Chairmen will be advised in due course if the application has been successful.

4.3. Legal Implications

There are no specific Legal implications related to this report

4.4. HR Implications

There are no specific HR implications related to this report

4.5. Equality and Diversity Implications

It is not envisaged that this event will have any equality and diversity implications as all residents and visitors to Wiltshire will be encouraged to participate in this event.

5. Recommendation

It is recommended that the Area Board consider:

- i. the size of the jousting tent which would best suit their needs
- ii. the items which they would wish to include within their tent
- iii. the electricity requirements for their tent

- iv. the possibility of securing some local sponsorship towards their costs if the grant application is not successful

Report Author: Jean Potter, Assistant Clerk to the Lieutenancy
Tel No: 01225 713103
E-Mail: jean.potter@wiltshire.gov.uk

Appendices: Appendix A – Estimated Size and Cost of ‘Jousting Tents’

Background papers:

QUEEN'S DIAMOND JUBILEE

Wiltshire Event

Jousting Tents/Marquees

Estimated cost based on a four day duration (erected 30th April; taken down on 3rd May, 2012)

Tent Hire Costs

Tent Type	Size	Cost
Triple Tent (allows 5 displayers with middle corridors sectioned off) OR 3 separate Grand Rounds	3 separate rounds + 2 corridors 24 foot round	£2,600 (breaks down to £520 per displayer) £600 per Grand Round
Double Blue and White Pavilion (would accommodate three displayers) OR 2 separate Grand Rounds	2 separate rounds + 1 corridor 24 foot round	£1,700 (breaks down to approx £570) £600 per Grand Round
Oblong Medieval Tent (would accommodate three displayers)	30 foot x 15 foot (separated into three sections)	£1,400 (breaks down to £470 per displayer)
Oblong Medieval Tent (would accommodate two displayers)	20 foot x 12 foot	£1,000 (£500 per displayer)
1 x Grand Round	24 foot round	£600
1 x Large Round	80 foot round	£600
5 x Medium Round	15 foot round	£400 per Medium Round Tent
1 x Trader's Tent	12 foot x 5 foot	£600
5 x Round Tent	15 foot square	£500 per Round Tent
5 x Round Tent	18 foot square	£550 per Round Tent

Additional Considerations/Costs:

1. Staffing costs: £1,000 for each company supplying = £3,000
 £500 transport costs for each company supplying = £1,500
 TOTAL to be divided across tents: £4,500
 (assuming 25 displayers = £180 each, to be added to tent cost)
2. Security aspect: £250 per day: required overnight 30th April, 1st and 2nd May to 'protect' tents. Two security people needed paid by hourly rate estimated at £10-12 per hour.
3. Bed and breakfast accommodation costs may be required for night before set up.
4. Carpeting will incur additional cost but is unlikely to be required.
5. VAT is additional to quotation.

The Grand Round Pavilions can be erected and joined with a corridor.

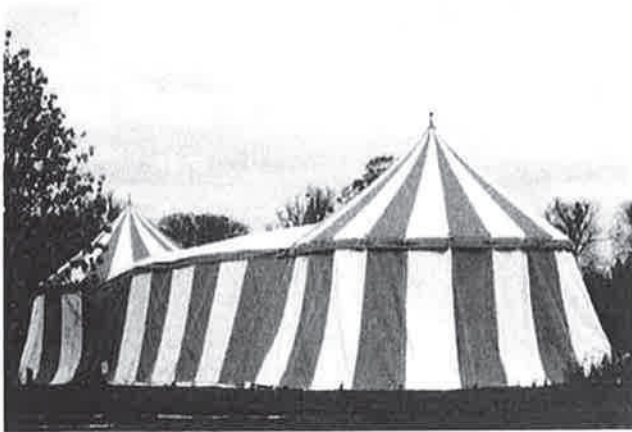


Pavilion Dimensions

Diagram above shows the Historic Grand Round Pavilion dimensions

Specification

Grand Round



Two Grand Round Pavilion Tents with corrdior



Grand Round Pavilion on its own

[images/medieval_head.htm]



Medieval Tournament Tents

If you are looking for the ultimate setting for a medieval wedding or corporate event then nothing compares to the largest selection of medieval tents to hire available from the kingdom of Fantaysia. The largest seating 140 in banquet style. Others sized tents are available to hire also. With their wonderful wooden cartwheel ceilings they are stunning in appearance and add something special to any event.

Report to	Malmesbury Area Board
Date of Meeting	18 January 2012
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Close 5 issues.
2. Refer 1 issue to the Malmesbury Community Area Transport Group (CATG).

1. Background

- 1.1. At the time of writing (16 December 2011), 101 community issues have been received, of which 78 have been closed and 23 are in progress. There are currently no new requests.

Background documents used in the preparation of this report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboard.htm
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2. Main Considerations & Officer Recommendations

2.1. Closure of Issues

- 2.1.1. The area board are invited to close 5 issues (emboldened in Appendix 1).
- 2.1.2. **Issue 406 – residents parking in Malmesbury.** This had been devolved to the town council and would part of their Neighbourhood Plan.
- 2.1.3. **Issue 1809 – repair to pathway in Oaksey.** This is being considered for a Community Area Grant elsewhere on this agenda.
- 2.1.4. **Issue 1915 – gritting of Alexander Road, Malmesbury.** This road will not be put on the precautionary route, but will be treated as a 'Community Route', which means it will get gritted at times of snow fall and freezing rain.
- 2.1.5. **Issues 1923 – parking issues in Poole Road, Malmesbury.** Temporary signage is being trialled. If successful, residents will need to purchase signs as this is a private road.
- 2.1.6. **Issue 1509 – gritting of Aubrey Rise, Leland Close, Powell Rise and Twynnoy Close, Malmesbury.** These roads will not be put on the precautionary route, but will be treated as 'Community Routes' and will be gritted at times of snow fall and freezing rain.

2.2. Referral to the Community Area Transport Group

- 2.2.1. The area board are invited to refer 1 issue to the Malmesbury Community Area Transport Group.
- 2.2.2. **Issue 1895 - speeding in Minety**

3. Environmental & Community Implications

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

- 4.1. There are no specific financial implications related to this report.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Malmesbury Area Board Community Issues – 18 January 2012 Update
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
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Malmesbury Area Board Issues – 18 January 2012 Update

ID	Category	Division	Summary of Issue	Status
406	Car Parking	Malmesbury	Residents Parking in Malmesbury	On 10 November 2011 the town council advised the area board that Residents Parking would be considered as part of their Neighbourhood Plan. This is currently being developed by a group representing the interests of Malmesbury town and some of its immediate parishes. The plan will probably be published by March 2013.
655	Car Parking	Malmesbury	St Josephs RC School seeking parking permits for Cross Hayes	Councillor Tonge, Cabinet Representative for Highways and Transport, attended the Malmesbury area board on 29 June 2011, when he said there were currently two schemes in place in the county in Chippenham and Corsham. Their success would be analysed and a policy created by the end of the year. If the Area Board wished, a consultation could then be proposed.
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	The next steps include agreement from Westlea, local consultation and Wiltshire Cabinet consent. It is only then that it will go to the magistrate's court, probably in Spring 2012.
1226	Car Parking	Malmesbury	Enable car parking on grass on corner of Burnham/Hudson Road	This issue was discussed at the 29 June 2011 Malmesbury area board. It was agreed that the request to convert the grass area into residents overspill parking could be costly and problematic due to the land being the site of a former church yard. Any costs would fall to the Town Council and/or the Residents' Association. The decision of the area board was that Councillor Killane would take forward the issue of overspill parking at Hudson Road with the Town Council.
1783	Car Parking	Minety	Parking problems at Hillside, Leigh	Councillors agreed at the 7 December 2011 area board coordination meeting that this issue should be considered at the 7 March area board. The legal owner of the land is being sought.
1602	Environment	Malmesbury	Maintenance of open space at Reeds Farm, Malmesbury	The legal responsibilities are complicated and are currently being clarified by the council's legal department.
1938	Environment	Malmesbury	Overgrown and littered lane giving access to school from Corn Gastons	Trying to identify land ownership
562	Highways	Malmesbury	Crossing needed on Tetbury Hill Road near Filands.	Considered by Malmesbury area board on 9 November 2011 and will consider at the January 2012 CATG meeting. Surveys undertaken showed a crossing could not be justified. Widening the refuge, use of tactile pavements and bollards could improve the situation. Speed of vehicles was of concern with recorded 85th percentile speeds 39.3mph (towards Tetbury) and 34.7mph (towards Town Centre). Consider for Community Speedwatch or Speed Indicator Device. The School might want to consider surveying

ID	Category	Division	Summary of Issue	Status
				households in Filands area when developing their Travel Plan. Other options might be looking at a footpath up through Reeds Farm. This would have to be considered as project associated with Planning gain or a permissive path.
656	Highways	Malmesbury	Safe Routes to St Joseph's RC School	Malmesbury CATG met on 27/9/11 when they recommended that the school was advised that the deadline for applications to the "Taking Action on School Journeys Challenge" was 16 December 2011. For this they needed an up-to-date travel plan. It was suggested that schools submit their plan earlier than the December date so ensure that officers could advise them if anything further was required without jeopardising the funding deadline. At the time of writing nothing has been received from the school.
1608	Highways	Brinkworth	Speeding vehicles and HGVs on Wood Lane, Brinkworth	At the November area board councillors agreed to refer this issue to the Community Area Transport Group (CATG) who were due to meet in January. A representative from the parish council will be invited to attend the meeting. Officers have agreed to put this route on the freight assessment list to look at the HGV issues.
1624	Highways	Brinkworth	Speeding outside Little Foxes Nursery, Brinkworth B4042	On 9 November 2011 this matter was referred by the Malmesbury area board to the CATG, who will consider the matter at their January 2012 meeting. A representative of Brinkworth Parish Council will be invited to attend.
1808	Highways	Malmesbury	Improve visibility of speed bumps in Station Road car park	It has been agreed that this work will be done as part of routine maintenance and has been added to the list. This is however not a guarantee that the work will be completed this year as the maintenance list is a long one.
1809	Highways	Minety	Repair to pathway in Oaksey	A Community Area Grant has been submitted to 18 January 2012 Malmesbury Area Board. Recommend the issue is closed.
1863	Highways	Sherston	Car blocking dropped kerbs in Barley Close and Parliament Row, Malmesbury	This matter was referred to the Community Area Transport Group (CATG) by the Malmesbury area board on 9 November 2011. A representative of the parish council will be invited to attend the CATG meeting in January 2012.
1895	Highways	Minety	Speeding in Minety on B4040	The existing speed limit on the B4040 is 50mph. The speed in the village was considered as part of the A & B class road speed limit review however following consideration, suggestions made by the parish council were rejected. No further reviews of the speed limits already reviewed are being undertaken unless there is a substantive change to the highway environment e.g. new development. The review of signing at the bends recommended in the report has not yet been undertaken but will be picked up in due course and officers are chasing this.
1915	Highways	Malmesbury	Gritting of Alexander Road,	Alexander Road will not be added to the councils normal precautionary gritting

ID	Category	Division	Summary of Issue	Status
			Malmesbury	network, however it will be put on the Community route network which means the road will be gritted in times of snow fall and freezing rain. Recommend the issue is closed.
1923	Highways	Malmesbury	Parking issues for residents of Poole Road, Malmesbury	Councillor Killane has had contact with the school and local residents and consulted the local highways engineer. This is a private road so the suggestion is that residents get together to fund appropriate signage.
1948	Highways	Brinkworth	Persistent speeding through Startley	On 9 November Malmesbury area board referred this issue to the CATG to consider when they next meet in January 2012. A representative of Great Somerford parish Council will be invited to attend this meeting.
1955	Highways	Minety	Lack of and poor condition of pavements in Minety	On 9 November the Malmesbury area board agreed to direct this issue to the CATG to consider when they meet in January 2012. A representative of the parish council will be invited to attend the CATG meeting. The school are undertaking work associated with updating their School Travel Plan and will be contacting the parish council
1509	Planning	Malmesbury	Gritting of roads at Reeds Farm, Malmesbury	Unfortunately the road will not be added to the council's normal precautionary gritting network, however it will be put on the Community route network which means the road will be gritted in times of snow fall and freezing rain. Recommend the issue is closed.
2066	Planning	Sherston	Lighting failures on Filands estate, Malmesbury	Officers have been contacted as a matter of urgency to correct this problem.
1499	Transport	Sherston	School crossing on Knockdown Road, Sherston	The Principal Traffic Engineer has met representatives from the school governors and head teacher and consequently provided proposals for 'School - Keep Clear' markings outside the school to clearly mark the areas which are to be kept clear of parked vehicles. These markings would be purely advisory and have no legal enforcement.
1896	Transport	Minety	HGV damage to bridge by Vale of White Horse Inn, Minety	Information from council colleagues is being sought regarding the structural assessment of the bridge and to identify whether there is any scope to provide additional signage to warn drivers on the approach to the bridge and prevent further damage to the structure.

Report to	Malmesbury Area Board
Date of Meeting	18 January 2012
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to 3 Community Area Grant applications and approve further officer expenditure.

1. All Saints Church, Oaksey Parochial Church Council (PCC) - award £1,982 towards repairs to the church footpath, conditional on the balance of funding being in place.
2. The King's Day Nursery School – award £999 to provide flooring in a newly created basement room which will accommodate children attending the after school club.
3. Cotswold Water Park Trust – award £879 towards Willow Lantern Pageant 2012, “Creatures of the Night”.
4. Queen’s Diamond Jubilee event in Salisbury, showcasing Malmesbury community area – approve officer delegation of up to £500 towards the cost of a marquee.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. In addition to CAGs councillors can submit an Area Board/councillor led project, which differs from a CAG in that they do not require matched funding. They should, however, not be used to avoid complying with Community Area Grant criteria.
- 1.6. Area Board/councillor led project applications are designed to enable councillors to tackle 'sticky' community issues or projects identified in the Community Plan. An application form is used and estimates for project work have to be completed in a similar manner to the Community Area Grant scheme.
- 1.7. On 10 November 2010, Malmesbury area board approved that the Community Area Manager be given delegated authority of up to £500 per decision and that expenditure should be reported to the next area board meeting.
- 1.8. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting.

- 1.10. All applicants are encouraged to contact and seek funding help from Charities Information Bureau who works on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.11. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.12. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.
- 1.13. All recipients of community area awards are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board.

Background documents used in the preparation of this report	Community Area Grant Application Pack 2011/12 and Councillor Led Initiatives
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2. Main Considerations

- 2.1. Malmesbury Area Board has been allocated a 2011/2012 budget of £40,593 for community grants, community partnership core funding and councillor led initiatives.
- 2.2. The carry forward from the 2010/2011 budget is £9,717, resulting in a balance of £50,310 for distribution during 2011/2012.
- 2.3. At the 4 May 2011 area board, councillors approved 2011/12 core funding of £8,119 to Malmesbury & Villages Community Area Partnership, resulting in a balance of £42,191.
- 2.4. In addition at the 4 May 2011 area board £5,303 was distributed to young people (in a participative budgeting event) from a separate ring fenced youth/transport budget, leaving a balance of £2,756 for youth projects.
- 2.5. On 29 June 2011, the area board agreed that the 2011/12 young people's budget of £4,059 (from Cabinet) would be topped up to £6,000 and the balance of £815 was to be returned to the general area board budget.

- 2.6. At the 29 June 2011 area board, councillors approved distribution of £6,776 to community area grants and area board/councillor led initiatives leaving a balance of £36,230.
- 2.7. At the 7 September 2011 area board, councillors approved the distribution of £8,616 to community area grants and area board/councillor led initiatives leaving a balance of £27,614.
- 2.8. On the 9 November 2011 the area board approved a single community area grant of £4,653 leaving a balance of **£22,961**.
- 2.9. Councillors will need to be satisfied that grants awarded in 2011/2012 are made to projects that can realistically proceed within a year of the award being made.
- 2.10. There are 6 funding rounds during 2011/12. The last remaining deadline for receipt of applications and date when they will be considered are as follows:

- **23 January 2012 for consideration on 7 March 2012**

3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If funding is allocated in accordance with officer recommendations and delegated authority, Malmesbury area board will have a balance of **£18,601**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, town and parish council's equal opportunity to receive

funding towards community based projects and schemes, where they meet the funding criteria.

- 7.2. Implications relating to individual grant applications are outlined within “Officer Recommendations”.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	All Saints Church Oaksey, PCC	Repairs to the church footpath	£1,982

- 8.1.1. Officers recommend that All Saints Church Oaksey, Parochial Church Council (PCC) are awarded £1,982 towards repairs to the church footpath, conditional on the balance of funding being in place.
- 8.1.2. Officers are of the opinion that this application meets the 2011/12 grant criteria.
- 8.1.3. Although the Community Area Grants criteria exclude applications for religious activities, this footpath is used by the wider community as the path forms the only route available as the main road running parallel to the church is too narrow to accommodate a footpath.
- 8.1.4. There are specific references in the Malmesbury & Villages Community Plan 2009-2013 in respect to providing more pavements and thus improving the safety of pedestrians. Provision of footpaths encourages walking over the use of cars and this is evident by parents walking their children to/from school (which adjoins the church).
- 8.1.5. The path was last re-surfaced over 30 years ago and damage by tree roots has recently made the path difficult to negotiate by older people, wheelchair and pushchair users and those with a visual impairment. The trees have been removed to prevent future problems.
- 8.1.6. The applicant should be applauded for investigating a range of funding options with the support of Charities Information Bureau before approaching the area board. The PCC together with the Wiltshire Historic Church Trust are contributing 50% of the cost, the area board 38% and the remainder funded by the parish council.
- 8.1.7. A decision not to help fund this application would probably lead to a delay in the work being completed while further funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.2.	The King's Day Nursery School	Flooring in a newly created basement room accommodating the after school club	£999

- 8.2.1. Officers recommend that The King's Day Nursery School is awarded £999 to provide flooring in a newly created basement room which will accommodate children attending the after school club.
- 8.2.2. Officers are of the opinion that this application meets the 2011/12 grant criteria.
- 8.2.3. There are specific references in the Malmesbury & Villages Community Plan 2009-2013 in respect to supporting early years, toddler groups and pre-schools.
- 8.2.4. Provision of affordable afterschool care for children up to the age of eleven, between the end of school and 6.00pm does help to support working parents and so indirectly supports the local economy and family well-being. The nursery also provides a holiday club between 9.00am and 3.00pm.
- 8.2.5. The Crazy Kings Club was started in August 2010 and it is now proving to be successful with bookings from Malmesbury, St Joseph's RC and Lea and Garsdon primary schools. Children are collected from all three schools on most days a week and the club is fully booked on a Tuesday.
- 8.2.6. The Nursery is a not for profit charitable organisation and undertakes fundraising for special projects such as this. Part of the project has involved removing a dividing wall and will include painting the room, which a working party of parents are involved in.
- 8.2.7. Officers believe that while expansion plans are to be encouraged the nursery's management committee need to ensure that in future a proportion of their income is set aside to allow for plans such as this.
- 8.2.8. A decision not to fund this application would probably lead to a delay in the work being completed while funding-raising was undertaken.

Ref	Applicant	Project proposal	Funding requested
8.3.	Cotswold Water Park Trust	Willow Lantern Pageant 2012, "Creatures of the Night".	£879

- 8.3.1. Officers recommend that Cotswold Water Park Trust is awarded £879 towards the Willow Lantern Pageant 2012, "Creatures of the Night".
- 8.3.2. Officers are of the opinion that the application is border line in meeting the 2011/12 grant criteria as the applicant did receive funding from the area board last year to undertake a similar project. The applicant suggests that because it is reaching out to new groups in the Wiltshire area it should be considered as a 'new' project and because it is aimed at new groups of young people from the villages. Officers are inclined to accept the application.
- 8.3.3. The Malmesbury & Villages Community Plan 2009-2013 contains references from adults and young people for the need to provide affordable activities for families and young people living in the villages.
- 8.3.4. The theme in 2012 "Creatures of the Night" will help to develop an interest in wildlife such as night flying insects (especially moths) and birds, glow-worms and night time mammals including bats. The addition of a Samba band at the parade is in response to the 2011 evaluation.
- 8.3.5. The applicant, a charitable trust has sought funding from a number of sources, some successful, others not. Currently the majority of the funding is being contributed from Gloucester district and parish councils.
- 8.3.6. The festival will be offered to communities in Wiltshire, Gloucester and Swindon. Whilst the pageant in 2012 will see a similar level of Gloucestershire Groups (9) and Swindon (2) there is an anticipated increased participation level of Wiltshire community groups from 5 to 8 with the programme being extended to include Minety Guides, Brownies as well as the primary school. Discussions are also taking place with groups in Malmesbury to see whether they wish to participate.
- 8.3.7. A decision not to help fund this application may result in the inability of the Trust to extend this activity to Minety and Malmesbury young people.

8.4. Jubilee Funding

8.4.1. Delegated authority is sought by the Community Area Manager to fund a marquee for an event celebrating the Queen's Diamond Jubilee event in Salisbury next year.

8.4.2. Malmesbury community area is being asked to showcase the best from their community area at this event – a project being led by Councillor Toby Sturgis.

Appendices	Appendix 1 Grant Application – All Saints Church Oaksey, PCC Appendix 2 Grant Application – The King's Day Nursery School Appendix 3 Grant Application – Cotswold Water Park Trust
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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